

PHIPPSBURG BUDGET COMMITTEE
Meeting Minutes – December 13, 2016

Attendees: Kim Albertson, Ethan Debery, David Flaherty, Chris Mixon, Bill Perkins, Ed Toombs, Mike Young

The meeting was called to order by Chairman, Ed Toombs, at 4:30 pm

Meeting minutes from the previous meeting were approved, 7-0.

Agenda Topic: Choose a Chairman, Vice Chairman and Secretary

A motion was made to nominate Ed Toombs as Chairman, Ethan Debery as Vice Chair and Chris Mixon as Secretary. Motion Carried 7-0

Agenda Topic: Review FY17 Policies and Procedures

The Budget Committee Ordinance was reviewed to see if any changes needed to be made.

Discussion included removing the requirement for a Budget Committee Recommendation for the RSU Budget numbers due to the fact that the RSU budget numbers come in so late in the Budget process. It was decided that the Budget committee has an obligation to ensure the Taxpayers have oversight before going to the Town Meeting and that no ordinance change should be made.

Motion made to propose no change to the ordinance. Motion carried 7-0

Agenda Topic: Choose Meeting Dates and Times

The proposed meeting schedule was reviewed and the following changes were made:

- The meeting proposed for February 14th was moved to February 13th
- The Agenda for February 21st was moved to the February 13th Meeting and the February 13th agenda to February 21st
 - February 13 Agenda Cemetery, Roads, Fire, Rescue
 - February 21st Agenda Police, Animal Control, Harbor Master, CATV, Shellfish Commission, Center Pond Alewife
- The March 7th Snow date meeting at the Library was changed to March 6th at the Town Hall

Motion made to accept new meeting schedule with amendments. Motion carried 7-0

Agenda Topic: Discuss the Implementation of the March 1, 2016 Resolution on Carry Forwards

Discussion on how to how much carry forward should be allowed in each department's budget for unforeseen costs

Motion made that a 20% or less carry forward should be appropriate in most cases. Having more than a 20% carry forward may be allowed as long as an explanation of its intended use is found in the comment section of the budget sheets. Motion Carried 7-0

Agenda Topic: Other Business

None

Agenda Topic: Adjournment

Motion carried to Adjourn at 5:10 pm

Chris Mixon
Secretary