

Submitted By:  
JMY

TOWN OF PHIPPSBURG  
SELECTMEN'S MEETING

Approved By:

March 6, 2002

## MINUTES

*Meeting called to order at 6:03 p.m. with Selectmen Wells, Rice and Douglass present*

1. Review and Sign:

- Accounts payable and payroll warrants
- Minutes
- Quit Claim Deeds
- Assessing Agent ID Card
- Assessing Agent Contract

**All items reviewed and signed.**

2. Meetings and Hearings:

- Meet with Assessing Agent

**Meeting held and abatements reviewed.**

- Meet with Liz and Les Smith concerning Hydrological Surveys

**Meeting held. The Smith's presented the four hydrological surveys. They ranged in price from \$3,500 to \$14,000. The Smiths recommended that the Town consider the proposal from Woodward and Curran. They proposed doing both Phase 1 and Phase 2 for \$14,000. The Board of Selectmen voted to accept their proposal and it will be a funding article for the Annual Town Meeting.**

- Meet with Nick Nichols concerning Comprehensive Plan Budget

**Meeting held. Mr. Nichols is proposing an \$8,000 budget for the Comprehensive Plan. This will cover mapping and administrative costs of plan development.**

**Selectmen will bring the proposal before the Budget Committee. Clerk will contact TRIO to see what type of interface their software would have with GIS.**

- Meet with the Road Commissioner concerning Center Pond Repairs

**Clerk will arrange a meeting between Coffin Engineering and The Road**

**Commissioner, Fire Chief and Selectmen. Road Commissioner also has planned to pave the West Point Road (\$80,000), the rest of Wallace Circle (9,100), Carrying Place Rd (\$6,900), Meadowbrook Road (\$109,000), and a section on Basin Road.**

**The Board of Selectmen concurred. Part of the funding will be taken out of the State Road Account.**

- Meet with the Shellfish Chairman

**Meeting held. (1) Mr. Lemont asked for \$3,000 for water testing. He will bring this request before the Budget Committee on March 12th. (2) The Shellfish Warden has requested a pay increase. Selectmen recommended that this pay request be brought before the Shellfish Committee. (3) The area south of the Mill Dam in "The Basin" will open on May 5th.**

3. Discuss the following issues

- Shellfish water testing legislation hearing

**Discussed. Selectmen Wells and Rice plan to attend.**

- Stoneybrook road surveys

**Information only. No action taken.**

- Kennebec dredging information hearing

**Clerk will send a letter to the Army Corps of Engineers requesting a Public Informational Meeting.**

- Maine Commission for Community Service – Field Advisory Survey

**Reviewed. Selectman Rice will complete.**

- Joint Jail Subcommittee letter

**Reviewed. Clerk will contact Bob Scott and Charles Stevens to see if they will serve on the Committee.**

- Parking Enforcement funding from the State

**The Town received \$2,000 towards the expense of parking enforcement in Popham.**

4. Review the following items

- ACO report
- Shellfish report
- Maine Forest Service Newsletter
- Small Harbor Improvement Program
- School Committee Agenda
- Legislative Bulletin

**All items reviewed. Clerk will send copies of the SHIP to the Town Landing Committee and Harbor Commission.**

5. Discuss attendance at the following meetings, courses, and seminars

- Maine Film Commission Reception

**Selectman Rice will attend.**

- Parliamentary Procedures

**Clerk will send copies to Committee Chairmen.**

- Maine Yankee information dinner

**Selectmen Rice and Wells will attend.**

6. Miscellaneous

- **Selectmen reviewed budget figures.**
- **Selectmen Wells made a motion to change the title of “Selectmen’s Clerk” to “Town Administrator” to better reflect the responsibilities of the position. This was discussed and voted on unanimously by the Board of Selectmen. This change does not give any statutory authority to the position and there is no salary increase – it is merely a title change. MMA concurs that it is within the authority of the Board of Selectmen to make this change.**

*Adjourned:* 8:20 p.m.