

Submitted By:
JMY

TOWN OF PHIPPSBURG
SELECTMEN'S MEETING
MINUTES

Approved By:

December 1, 2004

Meeting called to order at 6:00 p.m. with Selectman Rice and Douglass present.

1. Review and Sign:

- Accounts payable, payroll warrants and minutes.

Items reviewed and signed.

2. Meetings and Hearings:

- Meet with Josh Bate to discuss the video taping of meetings.

Mr. Bate had several recommendations to improve the taping process. He would like to tape using a 2 hour format rather than a 4 hour format for better quality, but this would require the Selectmen to pause while he changes tapes. The Selectmen stated that quality was important so they would accommodate as much as possible.

Mr. Bate explained that taping in the Selectmen's Office on the second Wednesday of the month may be a problem because it is so small. The Selectmen stated that meetings will be continued to be held there because the Planning Board uses the large meeting room the second Wednesday of the month.

The Selectmen also stated that when the CATV Committee is appointed they will be charged with contacting other communities to see how they conduct tapings and what policies they have drafted.

- Meet with Jon Hentz, Shellfish Warden, to discuss his resignation effective January 1, 2005.

Meeting was held with Warden Hentz, Chief Skroski, Dick Lemont (Phippsburg Shellfish Chair), David Bourget (West Bath Selectman), Mark Nelson (West Bath Marine Resource Chair) and other interested individuals.

Warden Hentz will be resigning his position with the Towns of Phippsburg and West Bath effective January 1, 2005. He will retain his position with the Towns of Woolwich, Georgetown and Arrowsic.

The Board of Selectmen thanked Warden Hentz for his 10 years of dedicated service to the Town of Phippsburg and West Bath.

The T/A presented the equipment reimbursement amounts for Woolwich, Arrowsic and Georgetown. A letter will be sent to each Town requesting this reimbursement.

The T/A was directed to meet with Pam Hile, Town Administrator for West Bath, to draft the advertisement and requirements for the position. Mark Nelson and Dick Lemont will also attend for input. The position will be advertised for 24 hours a week at a maximum salary of \$12.00 per hour based on qualifications.

Warden Hentz stated that he will remain in the position after January 1st if

there is not a replacement hired by then as long as the Towns are moving forward with the process. He will also be available to train the new warden if the Towns wish.

Chief Skroski will research the Academy requirements for the Municipal Shellfish Warden Position.

3. Discuss the following issues:

- Letter from Eaton and Peabody, Attorneys at Law, requesting that Mark Hawkes name be removed from the Comprehensive Plan.

The Selectmen reviewed the letter and was briefed by the T/A on the Town Attorneys opinion. According to the Town Attorney, Richard Hornbeck, it is up to the Board of Selectmen if he they want to list Mr. Hawkes name or not. Listing his name merely states that he was part of the process – not that he supported the plan. The Selectmen have discussed this issue at three different meetings and still maintain that Mr. Hawkes participated in the process and his name will remain on the Comprehensive Plan. The Selectmen requested that Attorney Hornbeck write a response stating such.

- Letter from Department of Conservation requiring an "Equal Opportunity for All" poster be displayed at the School Playground.

The T/A will have a sign made up and notify the School Committee and Principal.

4. Review the following items:

- Community Gateways Competition for 2005 (grant program).

Reviewed. The T/A was directed to send copies to the Road Committee and School Principal for input.

- Fund for efficient delivery of local and regional services (grant program).

Reviewed. The T/A was directed to send copies to the Department Heads, Committee Chairs, School Superintendent and School Board for input.

- Summary data sheets for the last 5 years of solid waste and recycling.

Reviewed. The Town's recycling rate has increased due to wood chipping credit. No further action taken.

- Appreciation letter from School Union to Curtis Doughty and Everett Perkins.

Reviewed. Mr. Doughty and Mr. Perkins were thanked for their assistance in rectifying a leach field problem at the School. The T/A also mentioned that Lee Rainey assisted in this matter. No further action taken.

- School Union Newsletter.

Reviewed. No action taken.

- Chamber of Commerce Newsletter.

Reviewed. No action taken.

- Friends of the Basin flyer.

The flyer was reviewed. No further action taken.

- Shellfish Warden Report

The report was reviewed. No further action taken.

5. Discuss attendance at the following meetings, courses, and seminars:

- Basic Municipal Budgeting Workshop

- **The T/A will send the workshop information to the Budget Committee Members, Department Heads, and Committee Chairs who normally have budget articles at Town Meeting.**

6. Miscellaneous

- **The Selectmen reviewed the Shellfish Warden Report. No further action taken.**
- **Selectman Rice will be attending the County Communications Board Meeting on 12/2/04.**
- **The Selectmen reviewed an e-mail from Mr. Hubert at the end of Cranberry Point Road rescinding his permission for Road Crew vehicles to turn around on his property because he has just had it reseeded. He will consider granting permission again next year. The T/A reported that he had informed the Road Commissioner, Curtis Doughty, who stated that he will do his best to keep the road cleared.**
 - **The T/A reported a case of vandalism at the Transfer Station. A sign was stolen, a fence damaged, a sign post damaged and tires were rolled into the woods. Selectman Rice recommended that video surveillance cameras be installed; Selectman Douglass did not feel that we were at the point yet. No further action taken.**
- **Selectmen Rice discussed the possibility of obtaining equipment to compress the cardboard at the Transfer Station. No further action taken.**
- **The T/A reported that the Tax Collector/Treasurer would be on vacation Friday and he would be manning the front counter.**
- **The T/A reported that he and the CEO will be installing sign posts on 12/9/04.**
- **The T/A reported that the Governors "Property Tax Reduction Plan" was released.**
- **Selectman Rice reported that the stop sign at the intersection of Sam Day Hill Road and Main Road was lying in the ditch and needed to be re-installed. Chief Skroski has notified DOT.**
- **Chief Skroski reported that he will be attending Civil Rights training (Academy requirement.)**

Adjourned at 7:17 p.m.