

Submitted by: TOWN OF PHIPPSBURG Approved by Selectmen:
SELECTMEN'S MEETING
John M. Young ADMINISTRATOR
Administrator MINUTES
June 28, 2006

Meeting convened at 6:00 p.m. with Selectmen Douglass (Chair), Selectman Perkins and Selectman Pye in attendance.

I. Review and Sign:

1. Accounts payable and payroll warrants.
2. Minutes from the June 21st meeting.
3. Committee/Position Appointments for FY 06-07 (approved last week).

All items reviewed and signed.

II. Meetings and Hearings:

1. Meet with the Emergency Management Director, Gary Morong, and the Health Officer, Dave Barnes, for a briefing on the "Pandemic" workshop.

Mike Young, Gary Morong, and Dave Barnes attended a workshop on June 28th which covered the preparation needed for a possible "Pandemic" of the Avian Flu. The County is setting up several committees to prepare for this possibility which will include a Business Committee, Communications Committee, Emergency Response Committee, and an Oversight Committee.

The Oversight Committee will consist of the Health Officer and an elected official from each municipality. Selectman Perkins volunteered to be the Phippsburg elected official representative.

The workshop minutes are on file at the Town Office.

2. Meet with the Contract Assessing Agent, Juanita Wilson, to review corrective abatements and supplemental bills.

Jeff and Michelle Sloan had sold a doublewide trailer in February and purchased a new one. They did not notify the Assessing Agent by April 1st. The tax on the older doublewide for FY 06 was abated and billed to the new owner at 10 Edward Drive. The Sloans, at 36 Christopher Drive, will receive a supplemental bill for the new doublewide. Selectmen reviewed and signed the abatement and supplemental bills.

Ms. Wilson stated that she still had one position open for a field worker and none of the people she has used to fill this position in the past were available. She knows of a certified assessor who is available but requested to know if the Selectmen wanted to hire the individual or would they rather advertise and go through an interview process. This is a temporary 3 month technical position. She stated that an answer was not needed immediately so the issue was tabled.

III. Unfinished Business

1. Discuss Richard Wenzel's re-appointment to the CATV Committee (tabled from last meeting).

Bill Perkins, Chair of the PCATV Committee, stated that a technical position does not exist in the Station Policies and Guidelines. He reported that Mr. Wenzel's re-appointment was discussed at the last committee meeting and the members were in agreement that Mr. Wenzel's skills and talents were a major factor in the development of the CATV Station and his technical experience is valued by the committee. The committee recommended that Mr. Wenzel be reappointed and Mr. Perkins stated that the situation is completely workable. The current volunteer Station Manger is also in favor of the reappointment.

Selectman Douglass requested that the "Chain of Command" be very clear (i.e. authorization for purchases). He also stated that he has heard nothing but complements concerning the CATV Station and that it has helped make government more visible.

Selectmen voted (3-0) to appoint Mr. Wenzel to the PACTV Committee.

2. Discuss appointments to the Land Use Ordinance Committee.

At 6:29 p.m. the Selectmen voted to enter into executive session under 1 M.R.S.A. 405(6) (A) to discuss appointments. They came out of executive session at 6:46 p.m.

The Selectmen voted (3-0) to appoint the following individuals to the Land Use Ordinance Committee (separate votes were taken for many individuals): Leighton Rainey (CEO position), Marie Varian (Planning Board position), Clifford Newell (Planning Board position), Storrs Bigelow (Appeals Board position), Les Smith (Citizen position), Mary Bowker (Citizen position), Laura Sewall (Citizen position), Brent Hershey (Citizen position), Tim Lewis (Citizen position).

3. Discuss appointments to the Implementation Committee

The Selectmen discussed the appointments during the Executive Session listed in section III.2 above.

The Selectmen voted (3-0) to appoint the following individuals to the Comprehensive Plan Implementation Committee: Mark Hawkes, Paul Shiebler, and Connie Shiebler. Selectman Pye will also be on the committee. Selectman Douglass recommended that the Town continue advertising for the remaining three positions until they are filled or until the second meeting of the committee.

Mike Young stated that he would arrange an "organizational meeting" for the committees. They would meet as one group to be addressed by the Selectmen, sworn in, and go over "Freedom of Access" requirements. Stacy Benjamin from the State Planning Office would be available to give guidance and answer questions. Following this, the committees would meet individually to choose a Chairperson and take care of other administrative issues.

4. Discuss hiring of the ACO and CATV Station Manager.

A. Animal Control Officer

Police Chief Skroski reported that there were three excellent candidates for the position of Animal Control Officer. The candidates were interviewed by a board consisting of himself, Selectman Pye, and Faye Wells (Public Safety Advisory Committee.) The board recommended Mark Alexander for the position due to his experience with animals and association with the Town.

Selectmen voted (3-0) to hire Mr. Alexander as the Town's Animal Control Officer effective July 1, 2006.

B. PACTV Station Manager

Bill Perkins stated that two individuals had submitted applications for the position of PCATV Station Manager, however one candidate withdrew his application for consideration on Friday. The PCATV Committee interviewed the remaining candidate, Gary Morong. Mr. Morong has been volunteering as Station Manager and has gone beyond what was expected in his search for programming. Mr. Perkins stated that the Committee recommends that Mr. Morong be considered for the position effective September 1, 2006. He will continue volunteering for the position until then

The Selectmen voted to appoint Mr. Morong to the position of PACTV Station Manager effective on September 1, 2006.

5. Discuss assignment of a Selectman to the Popham 400th Celebration Committee.

Bill Perkins briefed the Selectmen on the committee's efforts to pull together a group of people to plan the 400th Popham celebration. He and Bill Murray are co-chairing the committee. It was originally going to be a four day celebration commemorating the landing at Popham. Some parts of the celebration would be religious and many Popham descendants will be coming from England. A local business owner is raising money for fireworks. They are down to 13 months of planning. Brian Murray, Park Manager, has taken over the security aspect of the celebration and will be dealing with public safety officials. The committee will meet monthly until September and then they will meet bi-monthly. He expects that many higher government officials will be in attendance and the Town needs local government representation. The committee is action oriented.

Selectmen Perkins and Pye volunteered to share the assignment and Selectman Douglass stated that he would assist if needed. Selectman Douglass also advised Mr. Perkins to come before the Selectmen if they need other support from the Town government. It was also mentioned that a County Commissioner should be invited to join the committee. Mr. Perkins stated that anyone wishing to help can contact either himself or Bill Murray.

IV. New Business

1. Report from Police Chief Skroski concerning trash found in the Basin

Police Chief Skroski reported that a large amount of trash (less than 500 pounds) was dumped in the Basin last week. Chief Skroski was able to obtain names from paperwork in the trash and an individual is being charged with littering. Chief Skroski was going to have the individual involved clean up the trash but either Rink or Mickey Varian already took care of it.

Selectmen Douglass publicly thanked the Varians for cleaning up the trash and Chief Skroski for his investigation. He further stated that the Town is very serious about littering and there have been a number of people from out of town caught dumping within remote areas of Phippsburg. The efforts to prosecute will continue.

V. Correspondence

1. Letter from Coastal Enterprises Inc. (CEI) concerning Working Waterfront Access Pilot Program and funding.

This letter described funding that is available for obtaining public access to "working waterfront." Copies will be sent to the Town Landing Committee, Town Lands Management Committee, Harbor Commission and Shellfish Conservation Commission.

VI. Courses and seminars

1. **Mike Young mentioned that the Selectmen will be meeting with Dave Etnier (Deputy Commissioner of DMR) at 6 p.m. on July 26th.**

VII. Selectmen/Administrator Comments and Announcements

1. **Mike Young announced that the Tax Collector/Treasurer counter will be closed Friday at 1:00 p.m. for the fiscal year-end close out.**
2. **Mike Young announced that applications for the Board/Committee Secretary position will be accepted until close of business on Friday.**
3. **The Selectmen announced that Mike Young had turned 50 today.**

VIII. Public Forum

1. **Bill Perkins reported that he had received a call from Sue Machesne, Maine's First Ship, requesting that something be put on Channel 3 to dispel the rumor that the project has gone defunct. He stated that this is not true – the project is alive and well and the committee intends to launch the replica prior to the 400th Celebration. Mr. Perkins is also considering the broadcast of a special program with Ms. Machesne to help dispel the rumor.**

IX. Adjournment - Selectmen voted (3-0) to adjourn at 7:22 p.m.