

Submitted by: TOWN OF PHIPPSBURG Approved by Selectmen:
SELECTMEN'S MEETING
John M. Young MINUTES
Administrator June 23, 2010

Meeting convened at 6:00 p.m. at the Town Hall with Selectmen Perkins, Pye and Read present.

I. New Business

1. Consider authorizing the purchase of a used copier (\$2,800.00) out of the Selectmen's Contingency Account.

This item was tabled several times while Administrator Young obtained more information. He explained that the current copier had been purchased used in 2007 and had 220,000 copies on it. It had a broken bottom drawer and was constantly jamming. He further explained that parts were no longer available for it. Excel Copier Service had a used copier (E-Studio 352) for sale with only 55,000 copies on it for \$2,800.00. It has net print, stapler, and sorter. A new E-Studio 352 copier would cost between \$12,000 and \$15,000 depending on options and a lease would run about \$3,000 per year. Administrator Young explained that the office staff make about 50,000 copies a year and the used copier should last for 4 years. He added that the property revaluation and upcoming hearings would be placing a greater demand on the copier. Selectmen voted (3-0) to purchase the used copier out of the Contingency Account.

2. Consider authorizing the purchase of a replacement color printer (\$1,077.00) out of the Selectmen's Contingency Account

Administrator Young explained that the current color printer (Magicolor 3300) had 120,000 copies on it and had been bought in 2005 as a refurbished machine. It is constantly jamming and has been overhauled several times. He further explained that now would be the time to replace it because it currently needs a new imaging unit for \$300.00 and there is only one toner cartridge on hand. The color is needed to print out property cards, GIS maps, and police reports. He added that the property revaluation and upcoming hearings would be placing a greater demand on the printer. HP also has a \$250.00 rebate program when the old printer is returned to them. The Selectmen voted (3-0) to purchase a new HP CP4525 color copier out of the Contingency Account.

3. Review and sign the Assessing Agent's Annual Contract (no increase).

Selectmen reviewed and voted (3-0) to sign the contracts.

4. Review and sign the General Roads Annual Rental Contracts (no increase).

Selectmen reviewed and voted (3-0) to sign the contracts.

5. Consider municipal re-appointments

Selectmen voted (3-0) to re-appoint all members and signed the certificates of appointment.

6. Consider nominations to the MMA Legislative Policy Committee.
Selectmen voted (3-0) to cast votes for Pam Hile (West Bath Administrator) and Todd McPhee (Woolwich Selectman).

II. Courses, Meetings, and seminars

1. Secretary of State's Elections Conference (Sept 21 and 22).
Town Clerk Gloria Barnes, Deputy Town Clerk Pauline Flemmings, and Deputy Town Clerk Mike Young will attend.

III. Public Forum

1. Sam Roberts
Sam Roberts asked if Road Commissioner Doughty was doing any work for the Town in West Point in the vicinity of Dave Thomb's pond. The Selectmen and Administrator Young were unaware of any municipal work being done in that area.

IV. Selectmen/Administrator Comments and Announcements

1. Administrator Young
Administrator Young announced upcoming meetings and events.

V. Review and Sign:

1. Accounts payable and payroll warrants.
2. Minutes
Selectman Read questioned the policy of voting to sign the warrants and minutes during the meeting, yet actually signing them after adjourning. Selectman Perkins explained that this has been the policy of the Selectmen in the past and as far as he was concerned would continue. This was seconded by Selectman Pye. Selectmen voted (3-0) to approve and sign all the above.

VI. Adjournment - Selectmen voted (3-0) to adjourn at 6:27 p.m.