

**Annual Town Meeting Warrant
For May 1st to May 3rd, 2017**

WARRANT

Sagadahoc, ss:

To David Barnes, a Constable of the Town of Phippsburg:

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Phippsburg, in the said County, qualified by law to vote at town affairs, to meet at the Phippsburg Town Office, in said Town, on Monday, the 1st day of May, 2017 at one o'clock in the afternoon, then and there to act on Articles numbers 1 and 2. All of said Articles being set out to wit:

Article 1. To choose a moderator to preside at said meeting.

Article 2. To choose by Secret Ballot the following officers: one (1) Selectman, who shall also be an Assessor and Overseer of the Poor, for a three year term; and two (2) Budget Committee members, each for a three year term.

A Sample Ballot is attached to this Warrant

THE POLLS WILL BE OPEN FROM 1:15 P.M. TO 7:00 P.M.

(The Election Warden may begin processing Absentee Ballots at 3:00 P.M.)

And to notify and warn said voters to meet at the Phippsburg Elementary School, in said Town, on Tuesday, the 2nd day of May, 2017 at 6:30 in the evening and Wednesday, the 3rd day of May, 2017 at 6:30 in the evening (if needed) then and there to act on Articles 3 through 75.

Special Notes

Note 1: *At Tuesday evening's Town Meeting we will start with Article 3 at 6:30 p.m. and continue taking each Article in order until approximately 9:30 p.m. at which time we will entertain a motion to adjourn. If needed, we can reconvene on Wednesday evening at 6:30 p.m. to consider any remaining Articles.*

Note 2: *The notation "LY" indicates Last Year's appropriation (for Fiscal Year 2017).*

TOWN MEETING ARTICLES FOR CONSENT AGENDA

In an effort to help improve the efficiency of the Town Meeting, the Board of Selectmen have agreed to propose a motion for Articles 3 through 20 as they are presented, written and recommended in the Warrant by the Selectmen and others. *If anyone would like to discuss a particular Article they may request that it be removed from the motion.*

The summary below is a quick reference guide - the full text of each Article is included in this Warrant.

Article	Summary	Approved LY
3	Authorize Selectmen to accept gifts and donations	YES
4	Authorize Selectmen to dispose of property with a value =/< \$2,000	YES
5	Authorize Selectmen to apply for, accept, and spend grants	YES
6	Authorization to carry forward specific accounts	YES
7	Authorize Selectmen to set annual fees for returned checks, copies, and various other administrative fees	YES
8	Authorize Selectmen to make expenditures from the Capital Reserve accounts	YES
9	Set the due dates for RE/PP taxes for 11/15/17 and 5/15/18	YES
10	Set the interest rate for RE/PP taxes at 7% for taxes unpaid on 11/16/17 and 5/16/18	YES
11	Authorize the Tax Collector to accept prepayment of RE/PP taxes without paying interest	YES
12	Set the refunded abatement interest rate for RE/PP taxes at that of delinquent taxes minus 4%	YES
13	Authorize the Selectmen and Treasurer to sell or dispose of town land and/or buildings	YES
14	Authorize the Treasurer to waive foreclosure of a tax lien mortgage	YES
15	Raise and Appropriate the recommended amount of \$75,563 to pay the sixth of seven payments for the Projects Bond	YES
16	Raise and Appropriate the recommended amount of \$195,000 to pay the 1 st principal payment and related interest payments for the Parker Head Road Bond	YES
17	Authorize acceptance of all State Road funds	YES
18	Authorize Selectmen to grant utility easements	YES
19	Authorize the selling of fishing rights and taking of River Herring (alewives) at Winnegance	YES
20	Authorize the sampling & conservation closure of the Center Pond River Herring (alewives) Fishway	YES

GENERAL GOVERNMENT

Article 3. To see if the Town will vote to authorize the Board of Selectmen to accept gifts and donations, including monetary, on behalf of the Town and to expend/use the gifts and donations, including monetary, for the purpose for which they were donated.

Article 4. To see if the Town will vote to authorize the municipal officers to dispose of town owned personal property with a value of \$2,000.00 or less under such terms and conditions as they may deem advisable.

Article 5. To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant.

Article 6. To see if the Town will vote to transfer any unexpended account balances that may exist as of June 30, 2017 to surplus, except those accounts listed below to be carried forward. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established.

List of Accounts to be carried forward - *includes any income to accounts, * indicates new account*

200th Celebration	PCATV Technical (Internet)
Animal Control Officer	PCATV PEG Capital
Bike Rodeo Safety	Planning Board
Bond (MMBB) Parker Head Rebuild *	Police Capital Reserve
Center Pond River Herring Fishway Ops	Police Operations
Center Pond Fishway Rebuild Capital *	Private Cemetery Maintenance
Conservation Commission	Rescue Department
DeBery Scholarship Fund	Road - Capital Improvements
Earned Time Benefit Account	Road - General
Emergency Management	Road - URIP (State)
Fire Department General	Road - Tar
Fire/Rescue Capital Reserve	Road - Winter
Fire Station Operations	Shellfish Conservation Commission
Goodwill Account	Town Hall Capital Reserve
Harbor Commission	Totman Library Operations
Historic Preservation Commission	Totman Library Capital Reserve
Memorial Park Fund	Town Landings Maintenance
Murphy House	Town Landings Capital Reserve
Parking Enforcement	Town Lands Management
PCATV Operations	Transfer Station Capital Reserve
	Winnegance River Herring Fishway

Article 7. To see if the Town will vote to authorize the Selectmen to annually set fees for returned checks, copies of Town ordinances and other documents, and various other administrative fees.

Article 8. To see if the Town will vote to authorize the Selectmen to make expenditures from the following capital reserve accounts as the need arises during the period of July 1, 2017 through June 30, 2018. All expenditures will be made pursuant to 30-A MRSA § 5802 which requires that expenditures only be made for the specific purpose for which the account was established.

(* indicates a new account)

Albert F. Totman Library Capital Reserve (major repairs and maintenance)
Center Pond Fishway Rebuild Capital Reserve * (rebuild of Fishway)
Fire/Rescue Capital Reserve (fire or rescue equipment & vehicles)
Phippsburg Community Access Television, PEG (Public, Educational, Governmental) Capital Reserve * (equipment)
Police Capital Reserve (police vehicle)
Road Capital Reserve (major road repairs, construction and overlays)
Town Hall Capital Reserve (major repairs, construction and maintenance)
Town Landings Capital Reserve (major construction and repairs)
Transfer Station Capital Reserve (major construction, equipment and repairs)

Article 9. To see if the Town will vote to establish the date of November 15, 2017 as the date when one-half of the fiscal year 2018 real estate and personal property taxes are due and payable, and the date of May 15, 2018 when the remaining one-half of the fiscal year 2018 real estate and personal property taxes are due and payable.

Article 10. To see if the Town will vote to set an interest rate of seven percent (7%) per annum, or any adjusted maximum annual rate established by the State Treasurer, on fiscal year 2018 real estate and personal property taxes unpaid on November 16, 2017 and fiscal year 2018 real estate and personal property taxes unpaid on May 16, 2018. Such interest shall be added to and become part of the taxes. Accumulated interest of \$5.00 or less at time of payment may be waived by the Tax Collector.

This is the maximum annual rate established by the State Treasurer for FY18. Last year's interest rate was also set at 7%.

Article 11. To see if the Town will vote, pursuant to 36 MRSA § 506, to authorize the Tax Collector to accept prepayment of taxes not yet committed and not to pay interest thereon.

Article 12. To see if the Town will vote, pursuant to 36 MRSA § 506-A, to set the refunded abatement interest rate on fiscal year 2018 real estate and personal property taxes at the fiscal year 2018 interest rate for delinquent taxes minus 4%.

Article 13. To see if the Town will vote to authorize the Selectmen and Treasurer to sell and dispose of, on behalf of the Town, any Town land and/or buildings acquired by any means on such terms as they deem advisable in accordance with applicable State Statutes and this article. This includes the selling of land and/or buildings back to the prior owner(s) upon payment of all unpaid taxes, taxes that would have been paid had not the land and/or buildings been town-owned, lien costs and

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interest (providing that the property has not been publicly advertised) or by public bid following notification of the Town Lands Management Committee, Town Landing Committee, Conservation Commission, and the Phippsburg Land Trust, authorization of Town Meeting and the proper advertisement, and an accounting of sales to be published in the Town Report.

Article 14. To see if the Town will vote to authorize the municipal Treasurer, upon direction from the Board of Selectmen, to waive the foreclosure of a Tax Lien Mortgage by recording a Waiver of Foreclosure in the Registry of Deeds in which the Tax Lien Certificate is recorded, prior to the right of redemption expiring, pursuant to 36 MRSA § 944.

Article 15. To see what sum the Town will vote to raise and appropriate to pay the sixth of seven annual principal and related interest payments of the multiple projects bond.

Projects Bond	FY 2018	Last Year
Principal	\$75,000.00	\$75,000.00
Interest	\$563.00	\$1,742.00
Total of Payment Due	\$75,563.00	\$76,742.00

Selectmen and Budget Committee recommend \$75,563.00 LY- \$76,742.00

Article 16. To see what sum the Town will vote to raise and appropriate to pay the 1st principal payment and related interest payments for the Parker Head Road Bond

Parker Head Road Bond	FY 2018	Last Year
Principal	\$185,714.29	\$0.00
Interest	\$9,211.43	\$9,109.08
Total of Payment Due	\$194,925.72	\$9,109.08

Selectmen and Budget Committee recommend \$195,000, LY \$11,000

Article 17. To see if the Town will vote to accept all State Road (URIP, Urban-Rural Initiative Program) Funds received and place them into the Special Road Maintenance Account (also known as the State Road Account) and to authorize the Board of Selectmen, with the advice of the Road Commissioner and Road Committee to make expenditures out of this account for road repairs and cost shares with Maine DOT for minor collector road projects.

Selectmen, Budget Committee, Road Committee, and Road Commissioner recommend approval

Article 18. To see if the Town will vote to authorize the Board of Selectmen to grant utility easements, for utilities crossing Town Roads. Installations shall comply with the requirements set forth by the Board of Selectmen and Road Commissioner.

Selectmen, Road Committee, and Road Commissioner recommend approval

Article 19. To see if the Town will vote to authorize the Winnegance River Herring Commission to sell the fishing rights of Winnegance lake and waters leading thereto for the 2018 season.

Selectmen and Winnegance River Herring Commission recommend approval

Article 20. To see if the Town will vote to authorize the Center Pond River Herring Committee to adopt a "Take-scale samples-count-and-release into Center Pond" sampling program as per an approved DMR harvest/research plan for the "river herring" species (*Alosa aestivalis* & *Alosa pseudoharengus*) unless otherwise modified/approved by DMR for the 2018 season on Center Pond. Although this sampling program may be occurring at Center Pond a conservation closure for the taking of the "river herring" species (*Alosa aestivalis* & *Alosa pseudoharengus*) will remain in effect.
Selectmen and Center Pond River Herring Committee recommend approval

Article 21. To see if the Town will vote to invest the balance of the 200th Celebration endowment account with H.M. Payson to start saving for the 250th Celebration in 2064.

Selectmen and Budget Committee recommend approval.

The Town appropriated \$14,000 for the celebration and the committee conducted fundraisers and sold memorabilia to raise another \$38,000. The account balance, after completion of the Minott and Bowker Interpretive Plaque project is estimated to be \$12,000. This is intended to be a start-up fund for the 250th Celebration in 2064. It is expressly acknowledged these funds were donated to the Town to endow the 200th anniversary celebration and other like events. The funds, together with any subsequent additions, will be accounted for separately in the Town's records.

Article 22. To see what sum the Town will vote to appropriate from Surplus available as of July 1, 2017 to reduce taxes.

Selectmen recommend \$800,000.00 and the Budget Committee recommends \$820,000.00. LY - \$780,000.00

The projected Surplus available on July 1, 2017 is \$1,534,757. The actual surplus available on July 1, 2016 was \$1,478,757.

Article 23. To see what sum the Town will vote to appropriate from Surplus available as of July 1, 2017 to pay for abatements and applicable interest granted during Fiscal Year 2018.

Selectmen and Budget Committee recommend \$3,500.00. LY - \$4,000.00

Article 24. To see if the Town will vote to allow the remaining balance in the Septic Loan account to lapse into Surplus.

Selectmen and Budget Committee recommend approval.

The remaining balance is approximately \$18,341.00

Article 25. To see if the town will vote to approve an overdraft of \$979.41 from FY16 from the Town Administration account.

Selectmen and Budget Committee recommend approval.

An expense was taken out of the wrong account and discovered after the close of the fiscal year.

Article 26. To see if the Town will vote to set the salary for each of the following town officials and establish wage budgets for hourly positions.

Position salary increases were reviewed for FY18 as required by the Town Personnel Manual, rotating the positions reviewed on a three-year staggered schedule. These were: Code Enforcement Officer, Police Chief, Town Administrator, Transfer Station Supervisor, and Transfer Station Attendant. The intent of Position increases is to bring salaries to a comparable level locally. The total increase for the 5 positions came to \$6,375.00. Another increase in the Salaries budget is \$10,000 for the Rescue Responder Stipend, corresponding

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to the increase in calls. The largest increase is due to the addition of a new part-time position, \$16,000 annually. The new position is Administrative Assistant and will support daily operations of the Town Office.

<u>Positions</u>	<u>Recommended Amounts</u>		
	<u>FY18 (1.25%)</u>	<u>FY18 (1.5%)</u>	<u>LY (0%)</u>
First Selectman/ Assessor/Overseer of the Poor	6,000.00	6,000.00	6,000.00
Second Selectman/ Assessor/Overseer of the Poor	5,500.00	5,500.00	5,500.00
Third Selectman/ Assessor/Overseer of the Poor	5,500.00	5,500.00	5,500.00
Town Administrator *	55,000.00	55,000.00	52,580.00
Tax Collector	32,602.50	32,683.00	32,200.00
Treasurer	12,150.00	12,180.00	12,000.00
Town Clerk	13,866.19	13,900.43	13,695.00
Deputy Town Clerk (\$12.75 per hour)	2,409.75	2,415.70	2,380.00
Fire Chief	7,593.75	7,612.50	7,500.00
1st Assistant Fire Chief	2,531.25	2,537.50	2,500.00
Rescue Chief	5,568.75	5,582.50	5,500.00
Rescue Dept. Responders (\$3/\$12 per hour)	65,000.00	65,000.00	55,000.00
Fire/Rescue Administrator (\$17.50 per hour)	22,275.00	22,330.00	22,000.00
Fire Dept. Responders (\$5/\$10 per hour)	15,187.50	15,225.00	15,000.00
Emergency Management Director	1,012.50	1,015.00	1,000.00
Code Enforcement Officer *	50,350.00	50,350.00	48,800.00
Road Commissioner	7,143.19	7,160.83	7,055.00
Registrar of Voters	911.25	913.50	900.00
Administrative Assistant (\$15/hour)*	16,000.00	16,000.00	0.00
Town Fire Warden	708.75	710.50	700.00
Deputy Fire Wardens (4 at \$400 each)	1,620.00	1,624.00	1,600.00
Police Chief*	60,000.00	60,000.00	58,125.00
Patrol Officers	17,516.25	17,559.50	17,300.00
Assessing Field Inspector/CAD (\$21.18 & \$18.18/hour)	8,000.00	8,000.00	8,000.00
Constable	865.69	867.83	855.00
Harbor Master	5,062.50	5,075.00	5,000.00
Animal Control Officer	5,062.50	5,075.00	5,000.00
Moderator	551.81	553.18	545.00
Election Clerks/Warden (\$10.75/\$11.00 per hour)	4,050.00	4,060.00	4,000.00
Health Officer	810.00	812.00	800.00
Librarian	13,132.13	13,164.55	12,970.00
CATV Station Manager	9,720.00	9,744.00	9,600.00
Recreation Commission Stipends (5 at \$500 each)	2,531.25	2,537.50	2,500.00
Transfer Station Attendants* (\$14.75 & \$13.00/hour) (LY \$13.13 & \$11.82)	<u>37,000.00</u>	<u>37,000.00</u>	<u>36,470.00</u>
Total (Position increases indicated by *)	\$493,232.51	\$493,689.02	\$458,575.00

Article 27. To see what sum the Town will vote to raise and appropriate for the above set salaries and also to be set aside to pay the wages of the Deputy Town Clerk, Election Clerks/Warden, Transfer Station Attendants, Fire/Rescue Administrator, Fire and Rescue Responders, Patrol Officers,

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and Assessing Field Inspectors/CAD.

Selectmen recommend \$493,233.00 Budget Committee recommends \$493,689.00 LY - \$459,605.00

The cost-of-living increase recommendations were: Selectmen - 1.25% and Budget Committee - 1.5%.

Article 28. To see if the Town will vote to appropriate a \$12,000.00 distribution from the H.M. Payson investment funds to reduce the Maine State Retirement expense.

Selectmen and Budget Committee recommend approval

This account was established with excess funds from MSRS in 2015.

Article 29. To see what sum the Town will vote to raise and appropriate for each of the following Insurances and Benefits.

<u>Account</u>	<u>FY 2018</u>	<u>Last Year</u>
Payroll Taxes (FICA/Medicare)	\$45,000.00	LY - \$45,135.00
Workers Compensation Insurance	\$40,000.00	LY - \$35,200.00
Risk Pool & Public Officials Liability	\$27,550.00	LY - \$27,550.00
Municipal Health Insurance	\$21,000.00	LY - \$19,000.00
Maine State Retirement	\$8,500.00	LY - \$20,500.00
Fire/Rescue Disability Insurance	\$1,300.00	LY - \$1,500.00
<u>Volunteer Accident Insurance</u>	<u>\$380.00</u>	<u>LY - \$380.00</u>
Total	\$143,730.00	LY- \$149,265.00

Selectmen and Budget Committee recommend \$143,730.00

The increase in Workers Compensation is due to rate and experience mod changes, the result of a possible case settlement. The expected expense for Maine State Retirement is the same as last year at \$20,500.00 however the H.M. Payson distribution of \$12,000.00 offsets this expense, reducing the request to \$8,500.00. LY - \$20,500.00.

Article 30. To see what sum the Town will vote to appropriate for the Earned Time Benefit Account.

Selectmen and Budget Committee recommend \$4,000.00. LY - \$7,000.00

The appropriation is based on the hypothetical cost of a 50% payment of the largest accrual of Earned Time.

Article 31. To see what sum the Town will vote to raise and appropriate for Town Administration expenses.

Selectmen recommend \$76,500.00, Budget Committee recommends \$77,500.00. LY - \$80,600.00

The difference in recommendations is due specifically to the mileage reimbursement account (Selectmen recommending \$1,000 less for mileage reimbursement). Clerical hourly wage is \$12.75 + COLA

Article 32. To see what sum the town will vote to raise and appropriate for each of the following Assessing Accounts:

<u>Account</u>	<u>FY 2018</u>	<u>Last Year</u>
Assessing Agent Contract	\$46,200.00	\$45,900.00
Mapping and Associated Costs	\$3,000.00	\$3,000.00
Total	\$49,200.00	\$48,900.00

Selectmen and Budget Committee recommend \$49,200.00 LY - \$48,900.00

Article 33. To see what sum the Town will vote to raise and appropriate for Town Legal expenses.

Selectmen and Budget Committee recommend \$20,000.00 LY - \$15,000.00

The increase is due to attorney rate increases and on-going cases.

Article 34. To see what sum the Town will vote to raise and appropriate for the operation and maintenance of the Town Hall.

Selectmen and Budget Committee recommend \$14,000.00 LY - \$14,000.00

Custodian hourly wage is \$15.00 +COLA.

Article 35. To see what sum the Town will vote to raise and appropriate for the Selectmen's Contingency fund for expenditures not budgeted for in any specific account.

Selectmen and Budget Committee recommend \$5,000.00 LY - \$9,100.00

Article 36. To see what sum the Town will vote to raise and appropriate for the purchase, installation, and repair of Enhanced 9-1-1 road signs.

Selectmen and Budget Committee recommend \$850.00 LY - \$850.00

Article 37. To see what sum the Town will vote to raise and appropriate for support of the Phippsburg Community Access Television (PCATV) channel.

Selectmen, Budget Committee, and PCATV Committee recommend \$5,800.00 LY - \$7,000.00

The expense of Streaming will now come under this account, the first year of the service proving to be popular and useful.

Article 38. To see what sum the Town will vote to raise and appropriate for the Maine Pre-Trial OUI offender work program, and the County Jail work program.

Selectmen and Budget Committee recommend \$3,000.00 LY - \$3,000.00

FIRE AND RESCUE DEPARTMENTS

Article 39. To see what sum the Town will vote to raise and appropriate for the Fire and Rescue Mileage Reimbursement Account.

Selectmen, Budget Committee, and Fire Chief recommend \$1,000.00 LY - \$1,000.00

Article 40. To see what sum the Town will vote to raise and appropriate for operational expenses of telephone, lights, heat, water treatment, alarm system, upkeep of grounds and buildings for the Fire Station.

Selectmen, Budget Committee, and Fire Chief recommend \$8,000.00 LY - \$9,000.00

Article 41. To see what sum the Town will vote to raise and appropriate for the Fire Department General Account for vehicle fuel, fire equipment, repairs, cellular phones, clerical work and supplies.

Selectmen, Budget Committee, and Fire Chief recommend \$22,000.00. LY - \$20,000.00

Article 42. To see what sum the Town will vote to raise and appropriate for the Rescue Department Account for vehicle fuel, rescue equipment, repairs, cellular phones, clerical work, and supplies.

Selectmen, Budget Committee, and Rescue Chief recommend \$20,000.00. LY - \$20,000.00

Article 43. To see what sum the Town will vote to raise and appropriate for the Fire/Rescue Capital Improvement Reserve Account, pursuant to 30-A MRSA § 5801, for future purchases of fire or rescue

equipment and vehicles.

Selectmen, Budget Committee, and Fire Chief recommend \$15,000.00. LY - \$15,000.00

Article 44. To see what sum the Town will vote to raise and appropriate for the Emergency Management Account.

Selectmen, Budget Committee, and EMA Director recommend \$600.00. LY - \$600.00

POLICE DEPARTMENT

Article 45. To see what sum the Town will vote to raise and appropriate for the Animal Control Officers Operations Account.

Selectmen, Budget Committee, and ACO recommend \$1,500.00. LY - \$1,500.00

Article 46. To see what sum the Town will vote to raise and appropriate for operation of the Police Department.

Selectmen, Budget Committee, and Police Chief recommend \$15,500.00. LY - \$15,500.00

Article 47. To see what sum the Town will vote to raise and appropriate for the Police Capital Improvement Reserve Account, pursuant to 30-A MRSA § 5801, for the purpose of purchasing a Police Department Vehicle.

Selectmen, Budget Committee, and Police Chief recommend \$5,000.00 LY - \$8,000.00

Article 48. To see what sum the Town will vote to raise and appropriate for the Parking Enforcement Officer Operations Account.

Selectmen and Budget Committee recommend \$1,400.00. LY - \$1,400.00

State Bureau of Parks and Lands authorizes a subsidy to the Parking Enforcement position (Last year that subsidy was \$4,000.00). The Parking Enforcement Officer's hourly wage is \$12.50 + COLA last year.

TOWN ROADS

Article 49. To see what sum the Town will vote to raise and appropriate for each of the following Road Maintenance accounts.

<u>Account</u>	<u>FY 2017</u>	<u>Last Year</u>
Highway- General	\$60,000.00	\$55,000.00
Tar	\$20,000.00	\$28,000.00
Totals	\$80,000.00	\$83,000.00

Article 50. To see what sum the Town will vote to raise and appropriate for the Winter Road Maintenance account.

Selectmen recommend \$330,000, Budget Committee and Winter Road Supervisor recommend \$340,000. LY \$233,000 (After reduction on Town meeting floor of account balance from the request of 330,000.00) *The Winter snow removal request will be reduced by the account balance again at Town Meeting.*

Article 51. To see what sum the Town will vote to raise and appropriate for the Road Capital Reserve Account, pursuant to 30-A MRSA § 5801, for the purpose of major road repairs and construction. Increase is to allow more major road work to be done.

Selectmen, Budget Committee and Road Committee recommend \$370,000.00. LY - \$300,000.00

(* Note Articles 52 and 53 must both pass for the Sam Day Hill culvert project to be completed, if one fails the other should be dismissed.)

Article 52. To see if the Town, pursuant to 23 M.R.S.A. § 3030, will vote to authorize the municipal officers to execute all documents necessary to purchase from Lyle E. Dearborn, Jr. a strip of land bounded and described in the tax map (Map 043, Lot 030 – 140 Sam Day Hill Road), survey map and deed attached to this warrant (attachments 1 through 3), title to said land to be in fee simple, to accept and establish a town way on said strip of land, and to appropriate from the Road Capital Account the sum of \$1,000.00 to purchase the aforementioned strip of land.

Selectmen, Road Committee and Road Commissioner recommend approval.

The property owner has agreed to the sale. Property consists of a strip of land 464.21' long by 39' at its widest section on the north side of Sam Day Hill Road., consisting of 9,012 square feet. This property is needed to install a concrete box culvert, and to move a section of road 15 feet to the north. This project is grant-funded and the Town's expenditures must precede the grant-matching, necessitating the following article.

Article 53. To see if the Town will vote to appropriate \$95,000 out of Surplus to meet the obligations of the grant to fund the box culvert at Sam Day Hill Road.

Selectmen, Road Committee, Road Commissioner, and Budget Committee recommend approval.

When the grant match is received, the appropriation will be returned to Surplus.

HEALTH, WELFARE, AND SANITATION

Article 54. To see what sum the Town will vote to raise and appropriate for General Assistance.

Selectmen and Budget Committee recommend \$5,000.00. LY - \$5,000.00

Article 55. To see what sum the Town will vote to raise and appropriate for operation of the Town Transfer Station.

Selectmen and Budget Committee recommend \$203,000.00. LY - \$203,000.00

Article 56. To see what sum the Town will vote to raise and appropriate for the Transfer Station Capital Improvement Reserve Account, pursuant to 30-A MRSA § 5801, for major construction, equipment or repairs of the Town Transfer Station.

Selectmen and Budget Committee recommend \$5,000.00. LY - \$0.00

Currently saving to replace the recycling compactor, which has already exceeded its expected lifespan, estimated cost of replacement is \$40,000.

PRESERVATION, PLANNING AND CONSERVATION

Article 57. To see what sum the Town will vote to raise and appropriate to fund the operations of the Center Pond Fishway. This account has been funded by several grants but are now depleted, the balances of which carried forward each year. The remaining balance is used to pay for routine maintenance of the fishway and for the annual alewife monitoring program.

Selectmen, Budget Committee, and Center Pond River Herring Committee recommend \$3,000.00. LY - \$0.00

Article 58. To see what sum the Town will vote to raise and appropriate to fund the rebuild of the Center Pond River Herring Fishway Capital account.

Selectmen, Center Pond River Herring Committee and Budget Committee recommend \$10,000.00 LY - \$20,000.00

The appropriation as well as moneys raised through grants, donations and fundraisers will be used toward the rebuild of the Center Pond Fishway, which is an estimated cost of \$300,000.00.

Article 59. To see what the town will vote to appropriate from Surplus available July, 1 2017 to guarantee match funding for grants to rebuild the Center Pond Fishway.

Selectmen, Budget Committee, and Center Pond River Herring Committee recommend \$48,000.00. LY - \$60,000.00

The committee continues to seek grants, fundraise and collect donations. Between donations, promised donations, fundraisers, Town funding, and Article 60 of this year's Town Meeting we have a total of \$92,000.00 to put toward the rebuild cost of \$300,000.00. Many grants require a 1:1 match, so the committee will continue to search all avenues of funding. If the appropriated Surplus funds are not used, they will lapse into Surplus.

Article 60. To see what sum the Town will vote to raise and appropriate for the Shellfish Conservation Account.

Selectmen, Budget Committee, and Shellfish Commission recommend \$2,000.00. LY - \$9,000.00

The Shellfish Warden's hourly wage will be \$15.50 + COLA, LY - \$15.50. In FY17 there was a \$6,000.00 gap between income and normal operating expenses and a period of 3 months during a switchover of the licensing timeline during which the Town funded the warden and his mileage. When the timeline switched this year, the license rates were increased, so that increase in fees and decreasing expenses, will mean less funding is needed from the Town to support the Shellfish program.

Article 61. Shall an Ordinance entitled "Town of Phippsburg, Shellfish Conservation Ordinance, May 3, 2017" be enacted to replace the current Shellfish Conservation Ordinance enacted May 7, 2013. *The current and proposed Ordinance, as well as a synopsis of the changes made to the ordinance is on file with the Town Clerk and copies are available for review at the Town Office and on the Town's website.*

The Shellfish Conservation Commission and Selectmen recommend approval.

Article 62. To see if the Town will vote to amend an Ordinance entitled "Shoreland Zoning Ordinance, (enacted June 9, 2009 and amended through May 3, 2016) be amended, as follows:

**"Shoreland Zoning Ordinance, Town of Phippsburg"
(enacted June 9, 2009 as amended through May 3, 2016)**

Strike-through portions are deletions. Underlined portions are additions. Amendments offer clear guidance direction.

Section 18.B. Definitions

Dwelling – A fixed structure, containing one or more residential dwelling units.

Note: See Residential Dwelling Unit

Variance – A relaxation of the terms of this Ordinance, ~~where such variance would not be contrary to the public interest and where, owing to the conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of this Ordinance would result in unnecessary or undue hardship. A~~

~~financial hardship shall not constitute grounds for granting a variance. The crucial points of a variance are undue hardship and unique circumstances applying to the property. A variance is not justified unless both elements are present.~~

Note: See Board of Appeals Ordinance

Strike- through portion is a deletion. Underlined portion is a replacement. Amendment will allow consistency with quorum required for all other Planning Board responsibilities.

Section 15.G.1.d. New Business Permit

d. New business hearings shall be held by the Planning Board. A quorum shall be any ~~five (5)~~ three (3) members of the Planning Board.

Strike-through portions are deletions. Underlined portions are replacements/additions.

Section 9.C.1. Changes to the Official Zoning Map

If amendments, in accordance with Section 8, are made in the ~~districboundaries~~ district boundaries

Section 12.C.3. Non-conforming Structures - Reconstruction or Replacement

If the total amount of floor area and volume of the original structure can be relocated or reconstructed beyond the required setback area; ~~no~~ no portion of the relocated or reconstructed structure shall be replaced or constructed at less than the setback requirement for a new structure.

Section 12.E.1. Non-conforming Lots

A non-conforming lot of record as of the effective date of this Ordinance or amendment thereto may be built upon, without the need for a variance, provided that such lot is in separate ownership and not contiguous with any other lot in the same ownership, and that all provisions of this Ordinance except lot ~~areas~~ area, lot width and shore frontage can be met.

Section 12.E.2. Contiguous Built Lots

If two or more contiguous lots or parcels are in a single or joint ownership ~~or~~ of record at the time of adoption of this Ordinance.....

Section 15.I.3. Roads and Driveways

New roads and driveways are prohibited in a Resource Protection District except that the Planning Board may issue a permit for a road or driveway to permit access.....

The Planning Board and Selectmen recommend approval.

Article 63. Shall an Ordinance entitled "Land Use Ordinance, Town of Phippsburg" (enacted November 6, 2012 and amended through May 3, 2016) be amended as follows:

"Land Use Ordinance, Town of Phippsburg"

Annual Town Meeting Warrant for May 1st to May 3rd, 2017
(enacted November 6, 2012 as amended through May 3, 2016)

Strike-through portion is a deletion. Underlined portion is a replacement. Amendment will allow consistency with quorum requirements for all other Planning Board responsibilities.

Section L.1.d. New Business Permit

New business hearings shall be held by the Planning Board. A quorum shall be any ~~five (5)~~ three (3) members of the Planning Board.

Strike-through portion is a deletion. Underlined portions are an addition and a replacement. Amendment offers clearer guidance direction and corrects a typo..

Section 13.C. Definitions

Dwelling - A fixed structure, containing one (1) or more residential dwelling units.

Note: -see See Residential Dwelling Unit

The Planning Board and Selectmen recommend approval.

HARBORS, PUBLIC LANDINGS AND TOWN LANDS MANAGEMENT

Article 64. To see what sum the Town will vote to raise and appropriate for the Harbor Commission Account.

Selectmen, Harbor Commission, and Budget Committee recommend \$1,300.00 LY - \$1,300.00

Article 65. To see what the Town will vote to raise and appropriate for the Town Landings maintenance account.

Selectmen, Budget Committee and Town Landings Committee recommend \$5,200.00 LY - \$0.00

LIBRARY

Article 66. To see what sum the Town will vote to raise and appropriate for the care, maintenance and operation of the Albert F. Totman Library.

Selectmen, Budget Committee, and Library Trustees recommend \$35,000.00. LY - \$35,000.00

Article 67. To see what sum the Town will vote to raise and appropriate for the Albert F. Totman Library Capital Improvement Reserve account, pursuant to 30-A MRSA § 5801, for the purpose of building repairs and major maintenance.

Selectmen, Budget Committee, and Library Trustees recommend \$4,500.00 LY - \$4,500.00

Article 68. To see if the Town will elect two trustees to the Albert F. Totman Library for a term of five years.

The Library Trustees recommend that incumbents Gary E. Morong and Thomas C. Totman be nominated.

CEMETERIES, RECREATION & AGENCIES

Article 69. To see if the Town will elect one trustee for the Phippsburg Cemetery District, Inc. to serve a term of five years.

The Cemetery District recommends that incumbent Bette L. Totman be nominated.

Article 70. To see what sum the Town will vote to raise and appropriate for annual maintenance costs of Morningside, Reed, and Hillside cemeteries.

Selectmen, Budget Committee and Cemetery District Trustees recommend \$5,000.00. LY - \$5,000.00

Article 71. To see what sum the Town will vote to raise and appropriate for the Private Cemetery Maintenance Account.

Selectmen and Budget Committee recommend \$8,000.00. LY \$8,000.00

Article 72. To see what sum the Town will vote to raise and appropriate for the operating budget of the Recreation Commission.

Selectmen, Budget Committee, and Recreation Commission recommend \$12,000.00. LY - \$12,000.00

Article 73. To see if the Town will vote to restrict the Board of Selectmen or future committees from changing the criteria for selection of veterans' names to be placed on the plaques in the "Veterans and Mariners Memorial Park" from that established by the Memorial Park Committee and serving Selectmen on October 8, 1997, AND to restrict the Selectmen or any future committee from making exceptions to the current established criteria, which are: that a veteran have: 1) served during an established war period. 2) served at least 4 months active duty and 3) have been residing in Phippsburg at the time of entry into the service.

This article was submitted through a citizen's petition initiated by Mike Young and Jim Totman with the approval of other members of the original Memorial Park Committee and Selectmen serving at that time.

Article 74. To see what sum the Town will vote to raise and appropriate for the following Public Agencies:

Agency or Service	FY18 AGENCY REQUEST	FY18 BOS-BC REC	FY17 APPROP
American Red Cross	\$1,500.00	\$1,500.00	\$1,500.00
Bath Area Food Bank	\$800.00	\$800.00	\$500.00
Bath Area Senior Citizens	\$1,100.00	\$1,100.00	\$1,100.00
Bath Area YMCA	\$3,000.00	\$2,200.00	\$2,200.00
Big Brothers/Big Sisters	\$1,200.00	\$1,200.00	\$1,200.00
Catholic Charities (Dental Clinic)	\$2,500.00	\$2,500.00	\$2,300.00
Elmhurst	\$1,400.00	\$1,400.00	\$1,400.00
Family Focus	\$0.00	\$0.00	\$1,000.00
Health Equity Alliance	\$700.00	\$350.00	\$0.00
LifeFlight Foundation	\$554.00	\$600.00	\$0.00
Maine Public Broadcasting	\$300.00	\$300.00	\$300.00
Midcoast ME Com. Act. (CED)	\$1,500.00	\$1,500.00	\$1,500.00
New Hope For Women (NEW)	\$500.00	\$500.00	\$500.00
Respite Care	\$1,000.00	\$1,000.00	\$1,000.00
Spectrum Generations	\$1,785.00	\$1,800.00	\$1,800.00
Sweester	\$2,659.00	\$2,700.00	\$2,700.00
Tedford Shelter	\$600.00	\$600.00	\$600.00
	\$21,098.00	\$20,050.00	\$19,600.00

Selectmen and Budget Committee recommend \$20,050.00. LY \$19,600.00

The following article must be voted by written ballot

Article 75. To see if the town will vote to increase the property tax levy limit of \$1,146,676.00 established for the Town of Phippsburg by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

Selectmen and Budget Committee recommend approval of this article.

This article will be needed if the Selectmen-recommended amounts in this Warrant are passed, and the recommended amount of (\$800,000.00 or \$820,000.00) is taken from surplus to reduce taxes (Article 22). The amount over the tax levy limit will be approximately \$273,914.

Given under our hands this 19th day of April, A.D. 2017:

Everett A. Perkins
Chair, Board of Selectmen

Julia M. House
Board of Selectmen

Gary R. Read
Board of Selectmen

Attachments

- 1. Sam Day Hill Land Purchase - Tax Map (Lyle E. Dearborn to Town - Article 52)
2. Sam Day Hill Road Survey (Lyle E. Dearborn to Town - Article 52)
3. Sam Day Hill Road Deed Description (Lyle E. Dearborn to Town - Article 52)
4. Municipal Officers Election Ballot for May 1, 2017 (Article 2)

RETURN ON THE WARRANT

Phippsburg, Maine

Date: _____

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Town, qualified as herein expressed, to meet at said time and place, and for the purposes therein named, by posting an attested copy of said warrant at the

in said Town, being public and conspicuous places in said Town, on the _____ day of _____ A.D., 2017, being at least seven days before the meeting.

_____, Constable, Town of Phippsburg